PROPERTY CHECKLIST FOR DEED PREPARATION

Item Number (s): «TBU\_Item\_s»

|  |  |
| --- | --- |
| Applicable sections for this «auctioned\_or\_negotiated» sale: | «state\_code\_sections» |
| Is Grantee an Adjacent Property Owner? | «is\_grantee\_adjecent\_owner» |
| Offered to Other State Agencies? | «is\_offered\_to\_other\_agencies» |
| Offered to Other MDOT TBU? | «is\_offered\_to\_mdot\_modals» |
| Offered to County, and Local Subdivision? | «is\_officer\_county\_or\_localsub» |
| Is There a Reverter Clause? | «is\_reverter\_clause» |
| Former Owner Interested? | «is\_former\_owner\_interested» |
| Former Owner Contacted? | «is\_former\_owner\_contacted» |
| Advertised for Former Owner? | «is\_advertised\_to\_former\_owner» |

**Appraised Value:**  «selected\_appraisal\_value»

**Amount of Sale:**  «amount\_of\_sale\_numeric»

**Type of Sale:** «auctioned\_or\_negotiated»

|  |  |
| --- | --- |
| If negotiated, was there an auction prior? | «auction\_prior\_to\_negotiation» |

|  |  |  |  |
| --- | --- | --- | --- |
| Signature of Agent |  | Date | «todays\_date» |
| Signature of Supervisor |  | Date |  |